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KEY=MSDM - SHERLYN WHEELER

Manajemen Supervisi Hotel

Orientasi Green Hospitality Business Practices

Penerbit **NEM Dewasa** ini wisatawan cenderung memilih hotel yang benar-benar secara konsisten menerapkan praktik ramah lingkungan. Sejalan dengan hal ini, konsep akomodasi yang berkelanjutan harus menerapkan prinsip konservasi lingkungan, ekologi, pemberdayaan masyarakat, dan pemanfaatan produk lokal. Pembangunan pariwisata Indonesia menuju terciptanya keseimbangan Planet (lingkungan), Profit (keuntungan), dan People (masyarakat). Pariwisata ramah lingkungan (green tourism) menjadi salah satu solusi untuk menciptakan hubungan yang harmonis antara manusia dengan Sang Pencipta, manusia dengan lingkungan, dan antar sesama dalam berinteraksi di masyarakat. Keberlanjutan bisnis hospitality yang berorientasi green didukung oleh manajemen sumber daya manusia berorientasi green. Keterampilan manajerial yang dilandasi oleh norma dan etika berorientasi green dalam mengemban tugas dan tanggung jawab pemangku kepentingan dalam industri hospitality disimak dalam buku ini. Sejalan dengan itu, pengetahuan yang diperoleh sangat relevan dengan kualitas pengambilan keputusan seorang supervisor sebagai seorang pemimpin. Pembahasan buku ini meliputi 1) kearifan lokal dalam green hospitality business practices, implementasi praktik bisnis perhotelan berorientasi green, green hotel sebagai produk kompetitif, 2) praktik manajemen rantai pasokan hijau, keunggulan kompetitif, dan kinerja organisasi, 3) membangun citra green hotel melalui perilaku green karyawan, green hotel practices di Bali, dan respons perilaku tamu, dan 4) strategi promosi green hotel di Bali.

METODOLOGI PENELITIAN KUALITATIF & KUANTITATIF

Penerbit **Lakeisha** Buku ini cukup menarik untuk dibaca oleh para peneliti, akademisi, dan juga tentunya oleh para mahasiswa, di mana penulis menyajikannya secara sistematis dan sederhana serta mudah dicerna. Saya berharap buku ini dapat bermanfaat dan menambah wawasan bagi para pembaca, terkhusus para peneliti.

Organizational Culture and Leadership

John Wiley & Sons Regarded as one of the most influential management books of all time, this fourth edition of **Leadership and Organizational Culture** transforms the abstract concept of culture into a tool that can be used to better shape the dynamics of organization and change. This updated edition focuses on today's business realities. Edgar Schein draws on a wide range of contemporary research to redefine culture and demonstrate the crucial role leaders play in successfully applying the principles of culture to achieve their organizational goals.

Pengantar Ilmu Manajemen

Seval Literindo Kreasi Manajemen merupakan sebuah disiplin ilmu yang cukup kompleks, dimana turunan dari setiao unsurnya akan membawa kepada kategori ilmu manajemen yang lain, seperti manajemen keorganisasian, manajemen keuangan, manajemen operasional, manajemen perbankan, manajemen komunikasi, dan lain sebagainya. Buku ini bertujuan untuk mengkaji berbagai konsep ilmu manajemen dasar agar nantinya pembaca dapat beranjak mempelajari cabang ilmu manajemen lain yang lebih kompleks.

Principles of Management

Irwin Series in Industrial Engineering and Management

IQBAL & QUR ANIC WISDOM

Adam Publishers

Principle-Centered Leadership

Rosetta Books An inspirational and practical guide to leadership from the New York Times-bestselling author of *The 7 Habits of Highly Effective People*. Covey, named one of Time magazine's 25 Most Influential Americans, is a renowned authority on leadership, whose insightful advice has helped millions. In his follow-up to *The 7 Habits of Highly Effective People*, he poses these fundamental questions: How do we as individuals and organizations survive and thrive amid tremendous change? Why are efforts to improve falling so short in real results? How do we unleash the creativity, talent, and energy within ourselves and others? Is it realistic to believe that balance among personal and professional life is possible? The key to dealing with the challenges that we face is to identify a principle-centered core within ourselves and our institutions. In *Principle-Centered Leadership*, Covey outlines a long-term, inside-out approach to developing people and organizations. Offering insights and guidelines on how to apply these principles both at work and at home, Covey posits that these steps will lead not only to an increase in productivity and quality of work, but also to a new appreciation of personal and professional relationships as we strive to enjoy a more balanced, rewarding, and ultimately more effective life. "There seems to be no limit to the number of writers offering answers to the great perplexities of life. Covey, however, is the North Star in this field . . . without hesitation, strongly recommended."
—Library Journal

Personnel Administration and Human Resources Management

John Wiley & Sons Background and setting of personnel administration; Behavioral foundations of personnel administration; Personnel administration subsets.

Management of Organizational Behavior

Leading Human Resources

Prentice Hall Forty years in the making, *Management of Organizational Behavior* is a readable text that makes behavioral sciences come alive through real life examples and progressive ideology.

Dynamic Governance

The Development of Metaphysics in Persia A Contribution to the History of Muslim Philosophy

Alpha Edition This book has been considered important throughout the human history, and so that this work is never forgotten we have made efforts in its preservation by republishing this book in a modern format for present and future generations. This whole book has been reformatted, retyped and designed. These books are not made of scanned copies of their original work and hence the text is clear and readable.

Total Quality Management in Education

Psychology Press This new edition introduces the key concepts of TQM in the education context, discusses organizational, leadership and teamwork issues, the tools and techniques of TQM, and will help educators develop a framework for management in their school.

Work and Motivation

Krieger Publishing Company Why do people choose the careers they do? What factors cause people to be satisfied with their work? No single work did more to make concepts like motive, goal incentive, and attitude part of the workplace vocabulary. This landmark work, originally published in 1964, integrates the work of hundreds of researchers in individual workplace behavior to explain choice of work, job satisfaction, and job performance. Includes an extensive new introduction that highlights and updates his model for current organization behavior educators and students, as well as professionals who must extract the highest levels of productivity from today's downsized workforces.

Total Quality in Higher Education

CRC Press This book provides a framework for implementing total quality principles in the college or university environment. It includes the history and principles of quality management and an assessment of factors in the college and university environment that are leading to serious questions concerning higher education effectiveness and efficiency.

Midnight Magic

Jo-Ann Carson Terpstra As the janitor in a haunted house, single mom Abby Jenkins has many contacts with the living and the dead in the small Pacific Northwest town of Sunset Cove, which puts her in a perfect position to solve local mysteries. Or so she thinks. Hired to find diamonds hidden in a haunted manor she gets help from a Viking ghost with existential issues. Will she survive? This book contains bad-boy ghosts, mischievous magic, and a woman who knows what she wants in a Viking hayloft.

Reinventing Government

How The Entrepreneurial Spirit Is Transforming The Public Sector

Perseus Books Describes how decentralization and entrepreneurship can revitalize government and outlines ten principles guiding an entrepreneurial public organization

Iqbal's Educational Philosophy

Employee Training & Development

McGraw-Hill Companies

The New Public Service

Serving, Not Steering

Routledge This widely praised work provides a framework for the many voices calling for the reaffirmation of democratic values, citizenship, and service in the public interest. The expanded edition includes an all-new chapter that addresses the practical issues of applying these ideals in actual, real-life situations. "The New Public Service, Expanded Edition" is organized around a set of seven core principles: serve citizens, not customers; seek the public interest; value citizenship and public service above entrepreneurship; think strategically, act democratically; recognize that accountability isn't simple; serve, rather than steer; and value people, not just productivity. The book asks us to think carefully and critically about what public service is, why it is important, and what values ought to guide what we do and how we do it. It celebrates what is distinctive, important and meaningful about public service and considers how we might better live up to those ideals and values. All students and serious practitioners in public administration and public policy should read this book. While debates about public policy issues will surely continue, this compact, clearly written volume provides an important framework for public service based on and fully integrated with citizen discourse and the public interest.

Human Resource Management

An Experiential Approach

Richard d Irwin Provides theoretical and experiential approaches while focusing on the enhancement of the personal competencies of the students. After students are given the conceptual background and content, they participate in exercises requiring the application of chapter content to specific problems designed to develop personal competencies.

Managing Compensation (and Understanding it Too)

A Handbook for the Perplexed

Greenwood Publishing Group Demystifies how people are compensated for their work, and explains how compensation systems should be implemented and managed.

Effective School Management

SAGE This popular book has been thoroughly updated for its fourth edition, and is even more directed towards the leadership demands on managers, both within the school and in its community setting.

Using Multivariate Statistics

A Practical Approach to using Multivariate Analyses Using Multivariate Statistics, 6th edition provides advanced undergraduate as well as graduate students with a timely and comprehensive introduction to today's most commonly encountered statistical and multivariate techniques, while assuming only a limited knowledge of higher-level mathematics.

Achieving Excellence in Human Resources Management

An Assessment of Human Resource Functions

Stanford University Press This book analyzes how HR organizations operate and what makes them effective, outlining how they need to change.

Sound Governance

Policy and Administrative Innovations

Greenwood Publishing Group The economic, political, and cultural forces of globalization affect every citizen of the world--and the institutions that govern them. Against a backdrop of increasing resistance to these forces, especially in the developing world, this volume establishes a new theoretical and practical framework for analyzing the effects of globalization on nation-states, local governments, nongovernmental and international organizations, and other administrative systems. Invoking a term attributed to Darius the Great over 2,500 years ago--sound governance--editors Ali Farazmand and Rosalyn Carter set the stage for a rich and multidimensional collection of essays on emerging issues in public administration around the world. Topics include: The impact and influence of the United Nations; Ethics and accountability in government; Applying the total quality management model to public sector institutions; Judicial and legislative reforms; Business-government partnerships and improvements in the delivery of public services. The result is a comprehensive study of innovations in public administration that will serve as an essential resource for students, researchers, policymakers, and practitioners alike.

The Real Life Guide to Accounting Research

A Behind the Scenes View of Using Qualitative Research Methods

Elsevier This book provides rare, insider accounts of the academic research process, revealing the human stories and lived experiences behind research projects; the joys and mistakes of a wide range of international researchers principally from the fields of accounting and finance, but also from related fields in management, economics and the social studies of science.

Management and Organization

McGraw-Hill Series in Management

Biomass Valorization

Sustainable Methods for the Production of Chemicals

John Wiley & Sons Explore the potential of biomass-based chemicals with this comprehensive new reference from leading voices in the field With the depletion of fossil raw materials a readily ascertainable inevitability, the exploitation of biomass-based renewable derivatives becomes ever more practical and realistic. In **Biomass Valorization: Sustainable Methods for the Production of Chemicals**, accomplished researchers and authors Davide Ravelli and Chiara Samori deliver a thorough compilation of state-of-the-art techniques and most advanced strategies used to convert biomass into useful building blocks and commodity chemicals. Each chapter in this collection of insightful papers begins by

detailing the core components of the described technology, along with a fulsome description of its advantages and limitations, before moving on to a discussion of recent advancements in the field. The discussions are grouped by the processed biomass, such as terrestrial biomass, aquatic biomass, and biomass-deriving waste. Readers will also benefit from the inclusion of: A thorough introduction to the role of biomass in the production of chemicals An exploration of biomass processing via acid, base and metal catalysis, as well as biocatalysis A practical discussion of biomass processing via pyrolysis and thermochemical-biological hybrid processes A concise treatment of biomass processing assisted by ultrasound and via electrochemical, photochemical and mechanochemical means Perfect for chemical engineers, catalytic chemists, biotechnologists, and polymer chemists, Biomass Valorization: Sustainable Methods for the Production of Chemicals will also earn a place in the libraries of environmental chemists and professionals working with organometallics and natural products chemists.

Zakah According To Quran & Sunnah

Darussalam Publishers Zakah, the third Pillar of Islam, is probably the first Pillar of its economic system. It represents the first and most important mechanism to implement economic justice and to provide sustenance to the economically unfortunate, two issues for which Islam is especially sensitive. These two issues are the essence of this book. This book consists of all the main issues of Zakat (i-e, Zakah on Gold, Silver, Paper Money, Livestock, Fruits, Grains, Rented Land, Buried treasures, Minerals, Trade, Shares, Stocks, Exploited Assets etc). The main objective of this work is to serve an easy and authentic reference to the reader.

Adversity Quotient

Turning Obstacles into Opportunities

John Wiley & Sons Praise for Adversity Quotient. "With AQ, Paul Stoltz has done something remarkable: He synthesizes some of the most important information on how we influence our own future and then offers a profound set of observations which teaches us how to thrive in a fast-changing world!"-Joel Barker, President, Infinity, LTD, author of Paradigm Shift. "Adversity Quotient will show that you have more control over events than you think. The key is changing your beliefs. Believe it or not, that can usually be done in One Minute." -Ken Blanchard, co-author, The One Minute Manager. "Paul Stoltz's AQ explains why some people, teams, organizations, and societies fail or quit, and how others in the situation persevere and succeed. With this book, anyone or organization can learn to reroute their AQ and hardwire their brain for success." -Daniel Burrus, author, Technotrends. "AQ is one of the more important concepts of our time. Paul Stoltz's book provides the direction and tools necessary for putting this idea into practice. It is a must read for anyone interested in personal mastery, leadership effectiveness and/or organizational productivity." -Jim Ericson, Program Director, The Masters Forum.

Existence, Relatedness, and Growth

Human Needs in Organizational Settings

An Essay on the Principle of Population

Cosimo, Inc. Around 1796, Mr. Malthus, an English gentleman, had finished reading a book that confidently predicted human life would continue to grow richer, more comfortable and more secure, and that nothing could stop the march of progress. He discussed this theme with his son, Thomas, and Thomas ardently disagreed with both his father and the book he had been reading, along with the entire idea of unending human progress. Mr. Malthus suggested that he write down his objections so that they could discuss them point-by-point. Not long after, Thomas returned with a rather long essay. His father was so impressed that he urged his son to have it published. And so, in 1798, appeared An Essay on Population, by British political economist and demographer THOMAS ROBERT MALTHUS (1766-1834). Though it was attacked at the time and ridiculed for many years afterward, it has remained one of the most influential works in the English language on the general checks and balances of the world's population and its necessary control. This is a replica of the 1826 sixth edition. Volume 1 includes: Book I: "Of the Checks to the Population in the Less Civilised Parts of the World and in Past Times" and Book II: "Of the Checks to the Population in the Different States of Modern Europe."

Strategic Human Resource Development

SAGE By challenging the reactive, prescriptive and formulaic theories of late 20th century change management, Strategic Human Resource Development seeks to draw the boundaries for a new discipline that views change as an internal and proactive approach to organizations.

Organizational Citizenship Behavior

Its Nature, Antecedents, and Consequences

SAGE Publications **Organizational Citizenship Behavior: Its Nature, Antecedents, and Consequences** examines the vast amount of work that has been done on organizational citizenship behavior (OCB) in recent years as it has increasingly evoked interest among researchers in organizational psychology. No doubt some of this interest can be attributed to the long-held intuitive sense that job satisfaction matters. Authors Dennis W. Organ, Philip M. Podsakoff, and Scott B. MacKenzie offer conceptual insight as they build upon the various works that have been done on the subject and seek to update the record about OCB.

The Principles of Scientific Management

Cosimo Classics It seems, at first glance, like an obvious step to take to improve industrial productivity: one should simply watch workers at work in order to learn how they actually do their jobs. But American engineer FREDERICK WINSLOW TAYLOR (1856-1915) broke new ground with this 1919 essay, in which he applied the rigors of scientific observation to such labor as shoveling and bricklayer in order to streamline their work... and bring a sense of logic and practicality to the management of that work. This highly influential book, must-reading for anyone seeking to understand modern management practices, puts lie to such misconceptions that making industrial processes more efficient increases unemployment and that shorter workdays decrease productivity. And it laid the foundations for the discipline of management to be studied, taught, and applied with methodical precision.

School-based Management

UNESCO This book begins with a review of 'decentralisation' in schools, highlighting the problem of how to increase school-level autonomy while ensuring an orderly delivery of high quality education for a whole country that is equitable across geographic, socioeconomic and cultural divisions. Case studies of school-based managed models in six countries are described, focusing on a radical system in place in Victoria, Australia. Leadership is a key function in school management reform, especially with respect to the delegation of financial management.

Procurement of Works

World Bank Publications These Standard Prequalification Documents serve as a guide for those wanting to prequalify to bid on large contracts for projects financed by the World Bank. Qualifying as a bidder is separate from the bid evaluation process. Before invitations to bid on large or especially complex works projects are issued, a process of prequalification is required to select competent bidders. This document helps bidders through the prequalification process. To simplify presentation by applicants for prequalification, standard forms have been prepared for the submission of relevant information. Guidance notes and examples are provided for the implementing agency making the evaluation. Annexes give information about prequalification that are likely to be of interest to potential bidders on World Bank projects. NOTE: This replaces Standard Prequalification Document: Procurement of Works (September 1999), Stock no. 14601 (ISBN 0-8213-4601-6).

Personnel Administration in Education

A Management Approach

Allyn & Bacon Focusing on personnel administration in education, this text covers fiscal management, curriculum development, physical plant management and employee supervision. It also discusses ethical issues, such as sexual harassment, AIDS in the workplace and rising healthcare costs.

Data Analysis and Regression

A Second Course in Statistics

Pearson Approaching data analysis; Indication and indicators; Displays and summaries for batches; Straightening curves and plots; The practice of re-expression; Need we re-express? Hunting out the real uncertainty; A method of direct assessment; Two-and more-way tables; Robust and resistant measures; Standardizing for comparison; Regression for fitting; Woes of regression coefficients; A class of mechanisms for fitting; Guided regression; Examining regression residuals.

The Science of Educational Research